

Non-Executive Directors Required

The National Rifle Association (NRA) is seeking additional non-executive directors for the National Shooting Centre (NSC).

Background

The NRA is a sports charity incorporated by Royal Charter. The NSC is a wholly owned subsidiary of the NRA. It is a limited company formed to meet the requirements of charity law and Charity Commission guidance.

The NSC has two roles:

- Trading activities associated with Bisley Camp.
- Provision of services (e.g. financial management) to the NRA.

The chief executive of the NSC is the Managing Director (Jeremy Staples). He is responsible to, and is a member of, the NSC Board. The Finance Director (Bruce Pollard) is also an executive member of this Board and is the Company Secretary. The other members of the Board are non-executives (David Argent, Mik Maksimovic and Charles Oliver-Bellasis).

The role of the NSC Board is to provide both challenge and support to the NSC executives. Any issues which fall outside the NSC's mandate, or which carry potential reputational risks for the NRA as a whole, are escalated to the NRA Council. The Council also provides the policy framework within which the NSC operates and approves the NSC's annual business plan and budget.

The NSC Board is responsible to, and its members are appointed by, the Council. The Chairman of the NSC Board reports to the Council, supported as appropriate by the Managing Director and the Finance Director. Note that the position of Chairman of the NSC Board is currently vacant; the Council hope that a new Chairman will be appointed as part of this recruitment exercise.

The NRA's long-standing debt has recently been cleared, due in large part to the trading surplus generated by the NSC over the past few years. Looking ahead, the NSC will be facing a series of challenges and opportunities, such as:

- Resolving long-standing maintenance issues.
- Development of the site (e.g. improved accommodation and facilities).
- Hosting more large events (such as the recent "Owning the Night").

Requirements

The Council is keen to ensure that the NSC Board has all of the skills necessary to rise to the forthcoming challenges and opportunities. Required skills/experience include (but are not necessarily limited to) financial management, leisure industry management, organising events/exhibitions, managing facilities and/or estates, large-scale development, human resource management, marketing, corporate entertainment, project management,

corporate/commercial law and steering organisations through change. Candidates should be able to demonstrate skills/experience in at least one, and preferably several, of these areas.

Non-executive NSC directors do not have to be members of the NRA.

Non-executive NSC directors receive no remuneration, though expenses can be claimed for attendance at NSC Board meetings and the like.

The NSC Board is likely to meet at least 6 times per year – probably more often over the next few years to address all the potential challenges and opportunities. Each meeting is likely to take about a day of each non-exec's time – half to attend the meeting itself and half to prepare for it. However, the NRA is looking for non-execs who will be prepared to offer more of their time to support the NSC executives, both on specific projects and more widely where their specific skills and experience are of value. The minimum commitment of effort is therefore about 6 days per year but the maximum could be considerably higher.

Applications

If you feel you have appropriate skills / experience to be a non-executive NSC director, and would be prepared to commit the effort, please email your CV to the Vice Chairman of the Council: charles.murton@nra.org.uk. In the covering email, please state why you are interested in the role, explain why you feel your skills would be useful on the NSC Board and provide any additional information (such as contact details for potential referees) which you consider relevant.

All applications should be submitted by no later than 1800 on Monday 22 February 2010.

The Council will review all submitted CVs and select the candidates it wishes to interview. Interviews will be held, and appointments made, as soon after 22 February 2010 as is practical. Any candidates who the Council wishes to offer appointments will be subject to appropriate background checks. Candidates accepting offers of appointment will be required to sign a Code of Conduct.

Please note that a comprehensive review of the whole NRA structure (including the NSC) is being launched in the near future. It is possible that this review could result in changes to the role and composition of the NSC Board.

If you have any questions about this opportunity, please contact the Vice Chairman of the Council on the email address above.